



AGENDA
JOINT MEETING OF THE COTATI CITY COUNCIL AND THE SUCCESSOR
AGENCY TO THE FORMER COTATI COMMUNITY REDEVELOPMENT AGENCY
City Council Chamber, City Hall 201 W. Sierra Avenue
Tuesday June 27, 2017
7:00 PM REGULAR MEETING

The Cotati City Council welcomes you to its meetings that are generally scheduled for the 2nd and 4th Tuesday of every month. Your interest and participation are encouraged and appreciated.

City Council meeting agendas, minutes and recordings are posted on the City's Meeting Portal at www.cotaticity.org. For questions about the agenda or to receive the City Council agenda by e-mail, contact the Deputy City Clerk at lberges@cotaticity.org or 707-665-3622.

Notice is hereby given that Council may discuss and/or take action on any or all of the items listed on this agenda.

Any writings or documents provided to a majority of the Cotati City Council regarding any item on this agenda will be made available for inspection in the online Meeting Portal at www.cotaticity.org and in the City Manager's office located at 201 West Sierra Avenue, Cotati, California, during the City's posted business hours.

Disabled Accommodation: Upon request, this agenda will be made available in appropriate formats to persons with disabilities as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the Deputy City Clerk at (707) 665-3622 at least 48 hours in advance of the meeting.

Rules of Decorum: To avoid distraction, the following meeting etiquette shall be enforced.

- Silence electronic devices, including cell phones.
- Audience members are advised to keep conversations to a minimum or conduct them outside the building.
- Photographs or video recordings using tri-pods or other means that would be distracting are to be taken only from the designated media area.
- The Presiding Officer shall request that the audience withhold expressions of support or opposition for speakers in the interest of time and to encourage the full expression of differing views. (*City Council Policy 2016-01 III.B.1.*)

Public Comment (Action items): Public comment on any one agenda item where the City Council will be taking some action is limited to no more than three (3) minutes per person. Action items are typically designated on the agenda title.

Public Comment (Non-Action items): Public comment on non- action agenda items shall be received during the designated portion of the agenda. Comments shall be limited to no more than three (3) minutes for all non-action agenda items.

Waiver Warning: If you challenge decisions/direction of the City Council of the City of Cotati in court, you may be limited to raising only those issues you or someone else raised at public hearing(s) described in this agenda, or in written correspondence delivered to the City of Cotati at, or prior to, the public hearing(s).

City Council meetings are conducted according to City Council Policy 2016-01: City Council Rules. This policy available for inspection in the online Meeting Portal at www.cotaticity.org and in the City Manager's office located at 201 West Sierra Avenue, Cotati, California, during the City's posted business hours.

Those wishing to address the Council are asked to complete a speaker card and give it to the Deputy City Clerk. When you are called, step to the podium and state your name and address for the record. Persons wishing to address the Council are not required to identify themselves or complete a speaker card; (Gov't. Code § 54953.3); however, this information assists the Mayor by ensuring that all persons wishing to address the Council are recognized and it assists the Deputy City Clerk in preparing the City Council meeting minutes.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF MINUTES AND NOTICE OF WAIVING OF READING OF ALL RESOLUTIONS AND ORDINANCES INTRODUCED AND/OR ADOPTED UNDER THIS AGENDA (ACTION)**

A. COTATI CITY COUNCIL - REGULAR MEETING - JUN 13, 2017 7:00 PM

5. ANNOUNCEMENTS

- A. The City of Cotati has special open office hours on Monday evenings from 5:00 p.m. to 7:00 p.m. by appointment, in the Community Development Department at City Hall as part of its 'Cotati-Open for Business' program. This program provides personalized assistance and information to developers, current Cotati business owners, and those interested in starting a new business within the City.
- B. The Rohnert Park-Cotati Regional library hosts events for all ages, including art exhibits, book clubs and children's programs. All events are free and open to the public. For more information, call the library at 584-9121 or visit www.sonomalibrary.org.
- C. The Cotati Historical Society Museum is open regularly the 2nd Tuesday of each month from 5:00-7:00 p.m., Saturdays from 1:00 to 4:00 p.m., and by appointment. For more information call 707-794-0305.
- D. Citizens interested in receiving City of Cotati community alerts via text or email are encouraged to sign up at nixle.com.
- E. The City offers a variety of recreation programs for all ages. See details on the web at cotaticity.org.
- F. The 25th Annual Cotati Kids Day Parade and Festival will take place on July 8th, including a free pancake breakfast from 7 am to 10 am at Church of the Oaks, a parade from 10am to 11 am in downtown Cotati, and the festival will be from 11 am to 2 pm in La Plaza Park.

6. APPROVAL OF FINAL AGENDA (ACTION)

7. CITIZEN BUSINESS AND PUBLIC COMMENT FOR CONSENT CALENDAR ITEMS

Any member of the public wishing to speak to the Council on any item(s) listed on the Consent Calendar or any matter(s) not listed on the agenda that are within the subject matter jurisdiction of the Council may do so at this time. Pursuant to the Brown Act, the Council is not allowed to consider issues or take action on any item not listed on the agenda during this period. Pursuant to City Council Policy 2016-01, comments of any member of the public are normally restricted to a total of three (3) minutes in length per person for matters not on the agenda and a total of three (3) minutes per person in length for any and all items on the Consent

Calendar. The Mayor may extend the time limit for a reasonable time where a disability accommodation has been requested.

8. DIRECTION ON FUTURE AGENDA ITEMS

9. CONSENT CALENDAR (ACTION)

A. REVISED NON-REPRESENTED AND CONFIDENTIAL EMPLOYEE COMPENSATION PLAN

It is recommended that the City Council adopt a resolution revising the Non-Represented and Confidential Employee Compensation Plan by adding three job classifications, making minor administrative amendments, and rescinding Resolution 2011-15.

B. 2017-2021 COTATI EMPLOYEE ASSOCIATION MEMORANDUM OF UNDERSTANDING

It is recommended that the City Council adopt a resolution approving a Memorandum of Understanding (M.O.U.) between the City and its employees represented by the Cotati Employees Association (CEA).

C. APPROVAL OF 2017 COTATI ACCORDION FESTIVAL AND ASSOCIATED STREET CLOSURES

It is recommended that the City Council adopt a resolution approving the 2017 Accordion Festival including the sale of alcoholic beverages on public property, amplified music, and the temporary closure of certain public streets.

D. JANITORIAL SERVICES FOR CITY BUILDINGS

It is recommended that the City Council of the City of Cotati adopt a resolution approving a Standard Services Agreement with Integrity Construction Maintenance, Inc. For Janitorial Services for City Buildings and Authorizing the City Manager to execute said agreement.

E. AWARD OF THE WELL 1A TANK REPLACEMENT PROJECT CONSTRUCTION CONTRACT

It is recommended that the City Council adopt a resolution awarding the Well 1A Tank Replacement Project Construction Contract to Bartley Pump and authorizing the City Manager to execute the Construction Contract and any needed Change Orders and amendments to the design agreement with Brelje and Race Consulting Engineers up to the approved project budget amount.

F. CANCELLATION OF JULY 11, 2017 REGULAR CITY COUNCIL MEETING

It is recommended that the City Council adopt a motion to cancel the regular City Council meeting of July 11, 2017.

10. PUBLIC HEARINGS (ACTION)

- A. RESOLUTION TO CONSOLIDATE THE TEN LANDSCAPE AND LIGHTING MAINTENANCE DISTRICTS, APPROVE THE ENGINEER'S REPORT, CONFIRM THE ASSESSMENT DIAGRAM AND ANNUAL ASSESSMENT AMOUNTS, AND LEVYING AND COLLECT THE ANNUAL ASSESSMENTS FOR THE COTATI LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT FOR FISCAL YEAR 2017/18.**

It is recommended that the City Council of the City of Cotati adopt a resolution consolidating the Landscaping and Lighting Maintenance Districts, approving the Annual Engineer's Report, confirming the assessment diagram and annual assessment amounts, and authorizing the levying and collection of assessments for Fiscal Year 2017-18 for the Cotati Landscaping and Lighting Assessment District for Zones 1, 2, 3, 4, 5, 6, 7, 8, 9 and 10 (Pursuant to the Landscaping and Lighting Act of 1972).

11. REGULAR AGENDA (ACTION)

- A. ADOPTION OF THE CITY OF COTATI FINANCIAL PRINCIPLES AND POLICIES**

It is recommended that the City Council adopt a Resolution Approving the City of Cotati's Financial Principles and Policies.

- B. SONOMA COUNTY-COTATI COOPERATIVE AGREEMENT TO ESTABLISH A QUIET ZONE AT EAST COTATI AVE RAIL CROSSING**

It is recommended that the City Council adopt a motion to authorize the City Manager to execute a cooperative agreement with Sonoma County to process a joint quiet zone application with Rohnert Park and the County of Sonoma.

- C. REVIEW DRAFT REQUEST FOR PROPOSALS FOR THE OPERATION AND MAINTENANCE OF THE VERONDA-FALLETTI RANCH**

It is recommended that the City Council review and provide comment on the draft request for proposals for the operation and maintenance of the Veronda-Falletti Ranch.

- D. APPOINTMENT OF A VOTING DELEGATE AND ALTERNATE(S) TO THE 2017 LEAGUE OF CALIFORNIA CITIES (LOCC) ANNUAL CONFERENCE**

It is recommended that the City Council of the City of Cotati adopt a motion appointing a voting delegate and up to two alternates to the 2017 League of California Cities (LOCC) Annual Conference.

- E. UPDATE ON PG&E GAS SAFETY PROJECT AND PROPOSED REDWOOD TREE REMOVAL**

It is recommended that the City Council receive an update on PG&E's gas safety project, and review and approve the proposed mitigation for removal of four redwood trees on Old Redwood Highway by the Cotati Veterans Hall.

12. CITY MANAGER'S REPORT

13. CITY COUNCIL MEMBER REPORTS

14. PUBLIC COMMENT ON NON-ACTION AGENDA ITEMS

15. INFORMATION RECEIVED AFTER THE AGENDA WAS POSTED

A. SUPPLEMENTAL INFORMATION RECEIVED AFTER THE AGENDA WAS POSTED.

It is recommended that the City Council receive supplemental information pertaining to this meeting, and which was received after the agenda was posted.

16. ADJOURNMENT

Certification of Posting of the Notice: I declare under penalty of perjury that I am employed by the City of Cotati and that I posted this notice on the bulletin boards of City Hall, Veterans' Memorial Building and the U.S. Post Office on or before Saturday June 24, 2017.

/s/ Lauren Berges, Deputy City Clerk